



# K.R. College of Arts & Science

(Affiliated to Manonmaniam Sundaranar University)

K.R. Nagar, Kovilpatti-628503

## Department of Commerce (Professional Accounting) Minutes of the Mentor Meeting

II B.Com (P.A) – III Semester (2025-2026)

Date : 17.06.2025

Time : 3.45 pm

Venue: L-12

Meeting: First Mentor–Student Meeting of the Semester

### Members Present

- Mentor - Dr.K.Veilatchi
- Students

Present: 60

Absent: 02

### Agenda

1. Welcome and interaction with students
2. Review of previous academic performance
3. Explanation of mentor support for the current year
4. General academic instructions

### Minutes

- I welcomed the students and interacted with them.
- I discussed expectations regarding academic progress, attendance, and discipline.
- I advised students to focus on regular study and improve performance in weak subjects.
- Students were encouraged to approach me for academic or personal guidance whenever required.

### Conclusion

The meeting concluded with positive interaction and assurance of continuous mentoring and academic support for the academic year.

Mentor Signature: *K. Veilatchi*

Date: 17/6/25

*P. Uadimadon*  
HOD

*L. Inval*  
Principal 17/6/25





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## Department of Commerce (Professional Accounting)

### Minutes of the Mentor Meeting

(After II Internal Examination)

II B.Com (P.A) –II Semester (2024-2025)

Date : 26.09.2025

Time :3.45 pm

Venue: L-12

#### Members Present

- Mentor – Dr.K.Veilatchi
- Students

Present:54

Absent: 08

#### Agenda

1. Internal result discussion
2. Performance review
3. Improvement guidance

#### Minutes

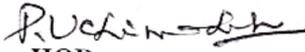
- I discussed the internal examination results and appreciated good performers.
- I reviewed individual student performance, identified slow learners, and provided guidance for improvement
- I advised students to focus on weak subjects and maintain consistency in their studies.
- I assured continuous guidance and support to all students..

#### Conclusion

The meeting concluded with encouragement to improve academic performance in the coming semester.

Mentor Signature: 

Date: 26/9/25

  
HOD

  
Principal  
26/9/25





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## Department of Commerce (Professional Accounting)

### Minutes of the Mentor Meeting

(After Completion of Three Internal Examinations and Prior to the Semester Examination)

II B.Com (PA) –II Semester (2024-2025)

Date 24.10.2025

Time: 3.45 pm

Venue : L-12

#### Members Present

- Mentor - Dr.K.Veilatchi
- Students

Present: 54

Absent: 08

#### Agenda

1. Review of Internal Examination performance
2. Semester examination discussion
3. Examination preparation and instructions

#### Minutes

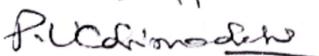
- The completion of the three Internal Examinations was discussed and students were informed about their internal marks.
- Students were advised to study well for the semester examinations, revise regularly, and improve weak areas identified from internal assessments.
- The semester examination schedule and important dates were explained.
- Students were instructed to follow examination rules, maintain punctuality, and avoid malpractice.

#### Conclusion

The meeting concluded with encouragement to students to prepare confidently and perform well in the semester examinations.

Mentor Signature: 

Date: 24/10/25

  
HOD

  
Principal  
24/10/25





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## Department of Computer Science

### Minutes of the Mentor Meeting

(End of the Semester)

II B.Com (P.A) – II Semester (2024-2025)

Date : 30.10.2025

Time : 3.45 pm

Venue : L-12

#### Members Present

- Mentor – Dr.KVeilatchi
- Students

Present: 61

Absent: 01

#### Agenda

1. End-of-semester review
2. Academic performance evaluation
3. Student opinions

#### Minutes

- An overall review of the academic and co-curricular activities of the semester was carried out.
- Students' academic performance was discussed, and they were advised to maintain consistency and improve in areas where required.
- Students shared their opinions regarding academics and mentor support, which were discussed constructively.

#### Conclusion

The meeting concluded with appreciation and motivation for better performance in the next semester.

Mentor Signature:

Date: 30/10/25

HOD

Principal

30/10/25

